6 December 1982

STAT

## **MEMORANDUM**

From: FAA Store Manager

To: Chief, Benefits and Services Division

Thru: Deputy Chief, BSD

Subj: End of year Inventory

- 1. The end of the year Inventory will be taken the 3d and 4th of January 1983.
- 2. It is requested that two persons be provided to assist the regular employees with this task.

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ADVISED

ON 12/28/82

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